

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-
0015, a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL
DISTRICT**

Monday, January 11, 2021

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 11, 2021 at the Central Office Board Room, 401 South Pine Street Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given all members of the Board of Education. Availability of the agenda as communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Kelly Hinrichs: Present

Luke Janke: Present

Jamie Jorgensen: Present

Elizabeth Mayer: Present

Patrick McCarville: Present

Bill Koile: Present at 7:03 pm after being sworn in

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

Vice President Patrick McCarville called the regular meeting to order at 7:00 p.m. Dr. McCarville noted the Open Meeting Act was posted in the Board Room for public review.

2. Swearing In of New Board Member

Bill Koile was sworn in as a new board member and took the Oath of Office.

3. Public Communications and Correspondence

No public communications or correspondence.

4. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Kelly Hinrichs and seconded by Elizabeth Mayer.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

5. Administrative Reports

5.1 Superintendent's Report

5.2 Financial Report

6. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

6.1 Approve Minutes Regular Meeting Date: Special Meeting Date:

6.2 Approve Claims for Payment

6.3 Approve Financial Report

6.4 Approve Classified Staff

Denise Bundy resigned her custodian position.
Melody Collins resigned her food service position.

7. Old Business

7.1 Facility Planning Update

8. New Business

8.1 Election of Officers

Superintendent Polonic conducted the election of the Board President and then assisted the President with the election of officers for Vice-President, Secretary and Treasurer.

The following procedure was used for the elections per Board policy:

- Open nominations for the specific office
- Record nominations (no second necessary)
- Call for final nominations
- Move, second and vote to close nominations
- Cast paper ballot or vote for position
- If a tie, continue to cast votes until a majority vote is reached

8.2 Elect Board President

Dr. Poloncic opened nominations for Board President. Kelly Hinrichs was nominated.

Motion to close nominations for Board President passed with a motion by Patrick McCarville and seconded by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.3 Elect Vice President

Kelly Hinrichs opened nominations for Vice-President. Luke Janke was nominated.

Motion to close nominations for Vice-President passed with a motion by Jamie Jorgensen and seconded by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.4 Elect Treasurer

Kelly Hinrichs opened nominations for Treasurer. Elizabeth Mayer was nominated.

Motion to close nominations for Treasurer passed with a motion by Patrick McCarville and seconded by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.5 Appoint Board Secretary

Motion to appoint Sabina Safford as Board Secretary.

Motion to appoint Sabina Safford as Secretary passed with a motion by Jamie Jorgensen and seconded by Elizabeth Mayer.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

8.6 Appoint Members to Board Committees

Kelly Hinrichs conducted the appointment of Board members to committees. The followings are the 2020 committee appointments.

Building and Grounds: Committee of the Whole
American Civics: Elizabeth Mayer, Luke Janke, Kelly Hinrichs
Negotiations: Jeff Clauson, Patrick McCarville, Jamie Jorgensen
MABE Representative: Elizabeth Mayer
DC West Schools Foundation Board Representative: Kelly Hinrichs
Finance: Luke Janke, Jeff Clauson, Patrick McCarville

2021 Committee Appointments:

Buildings and Grounds: Committee of the Whole
American Civics: Elizabeth Mayer, Luke Janke, Kelly Hinrichs
Negotiations: Patrick McCarville, Jamie Jorgensen, Luke Janke
MABE Representative: Bill Koile
DC West Schools Foundation Board Representative: Kelly Hinrichs
Finance: Patrick McCarville, Bill Koile, Jamie Jorgensen

Motion to approve Board members to committees passed with a motion by Jamie Jorgensen and seconded by Patrick McCarville.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

8.7 Approve Douglas County Post-Gazette as the Official Newspaper for Publication

Recommendation to re-affirm the Douglas County Post-Gazette as the official newspaper for publication.

Motion to approve the Douglas County Post-Gazette as the official newspaper for publication passed with a motion by Elizabeth Mayer and a second by Patrick McCarville.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

8.8 Approve First Nebraska, Foundation One, and CIT as the Depository Banks

Recommendation to use First Nebraska, Foundation One, and CIT as the depository banks passed with a motion by Kelly Hinrichs and seconded by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.9 Recognition of Dr. Melissa Poloncic as the District Representative for State and Federal Programs

As a part of the Superintendent responsibilities, Dr. Poloncic acts as the official representative of the school district when completing reports, applications, and other documents for Federal Programs, the Nebraska Department of Education, and Interlocal Agreements. As a result, the Board needs to document identification of the Superintendent as the district's representative.

Motion to recognize Dr. Melissa Poloncic as the District Representative for State and Federal Programs passed with a motion by Patrick McCarville and a second by Elizabeth Mayer.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.10 Approve Interlocal Agreement with Black Hills Energy with Nebraska Joint Utilities Management Program (NJUMP)

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards (NASB). The district is saved by participating in the NJUMP program with Black Hills Energy. I recommend we continue participating in the interlocal agreement.

Motion to approve DC West's continued participation in NJUMP passed with a motion by Kelly Hinrichs and a second by Elizabeth Mayer.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea

Yea: 6, Nay: 0

8.11 Approve Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is a student information system used for student records, lunch, grades, attendance, etc. As a part of the cooperative, DC West has "buying power", access to professional development for staff and real time support by local personnel of the cooperative. Recommendation the Board approves continuation of the interlocal agreement.

Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Kelly Hinrichs and a second by Elizabeth Mayer.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

8.12 Approve Certificated Staff Retirement

Carol Hagemann, Speech/Language Pathologist, request approval of her retirement from her position effective at the end of the 2020-2021 school year.

Motion to approve the retirement of Carol Hagemann, Speech/Language Pathologist passed with a motion by Jamie Jorgensen and a second by Luke Janke.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

8.13 Approve Certified Staff Position for the 2021-2022 School Year

The administration recommends the following certified staff additions for the 2021-2022 school year:

- 1.0 FTE MS/HS Science Teacher
- 1.0 FTE Elementary Math Intervention Teacher

Motion to approve 1.0 FTE MS/HS Science Teacher and 1.0 FTE Elementary Math Intervention Teacher for the 2021-2022 school year passed with a motion by Kelly Hinrichs and a seconded by Pat McCarville.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

9. Adjournment

Motion to adjourn meeting at 7:46 p.m. passed with a motion by Jamie Jorgensen and a second by Bill Koile.

Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Bill Koile: Yea
Yea: 6, Nay: 0

Cindy Quang, Acting Board Secretary

Dr. Melissa Poloncic, Superintendent